

## To Do List

- Pick a color and choose tasks
- Things to get done ASAP:
  - Update birthday list (Vern)
  - Update birthday list for new majors (Ellie)
  - Update handbook and Constitution (Sierra will divide up sections)
  - Update email list (Morgan)
- Organize closet in the hall
- Figure out how much is in the SOFA account

## Drive

- Drive was just organized
- Things not in folder are not needed for future

## Weekly Emails

- New schedule is in drive
- There's an outline to fill in
- We will be proof reading from now on
  - Send to your assigned person on Sundays if possible
- Under Executive Information folder

## Birthdays

- Decorate somewhere in common area so that everyone can participate
- Get rid of locker list
- Maybe have everyone say birthday in community meeting, so we don't miss anything

## Events

- Dance Community meeting
  - Sierra will talk about DSAC, everyone will introduce themselves
  - QR codes for social media
    - combine Dance Club and DSAC Instagrams
  - Everyone bring laptops, so we can have everything out at our booth
    - Birthdays
    - Lockers
    - Dance Mixer Picnic, promote event!!
  - Games?
    - Maybe just Q & A
  - September and October event ideas
    - Trunk or Treat?
- Dance Mixer:
  - Maybe Friday afternoon or Saturday 1pm
  - In flower gardens
  - Just snacks or full meal?
    - Pizza
  - Just food and meet and greet
- Topics of Discussion
  - Exec meeting time
    - Will be after regular meeting from now on

- How to promote meetings more
  - Schedule at a time that other people are here
  - Really encourage sophomore and freshmen classes
- Snack Locker
  - Should we budget in the snack locker?
- Budget
  - What is the current situation?
  - Did flower money make it into SOFA?
  - We need to learn how to get access to SOFA
    - Contact Professor Madeline or SOFA directly
  - Could we open a bank account, so money is more accessible?
    - Which Bank?
      - Alpine, First National Bank Colorado
        - Research fees
    - Probably put it under Professor Grace's name
    - Important to talk about this during our meeting with Grace!
    - SOFA could be a savings type account and our new bank account could be a fresh start
  - Fundraiser
    - Aren't until apparel
    - Sell extra apparel at community meeting
    - Do not put apparel in venmo, we don't want business transaction tax
  - Freshmen Class Reps
    - We have to wait until second semester
      - It's an official position now, so they need GPA
      - Still let them know at community meeting
  - PT
    - Could students in health and exercise science possibly do that?
  - Publicity
    - Apparel
      - Timeline
        - When do forms go out?
        - When are they due?
      - Keep designs or do new ones?
        - Is it possible to change fonts?
        - Need to be approved by copyright department
    - Social Media
      - Activities/Promotions
      - Instagram takeover